

RESIDENTIAL CARE ADMINISTRATORS
CONFERENCE CALL

December 14, 2000

- ROLL CALL:

Verlene Kaiser, Chairman
Elizabeth Hein-Drake
Ken Madsen
- ABSENT/EXCUSED:

Jerry Sorensen
Myron Higbee
- ALSO PRESENT:

Thomas E. Limbaugh, Bureau Chief
Janice Wiedrick, Secretary
Bureau of Occupational Licenses

The meeting was called to order at 10:05a.m. by Chairman Verlene Kaiser.

Discussion was held on the NAB examination pilot study. The pilot study must be implemented by December 31, 2000.

Elizabeth Hein-Drake moved to start the process for the pilot study by asking six licensed Residential Care Administrators to go through the study guide the Board will supply them and take the examination and write a report on their findings to the Board by April 2, 2001. Ken Madsen seconded the motion, motion carried.

Rule Changes that will be required for the change to the NAB examination:

- 1. Areas of content for the examination
- 2. Reciprocity/endorsement
- 3. Fees
- 4. Dates of the examination
- 5. The type of the examination
- 6. Application process

Discussion was held concerning the current application and the possibility of adding questions to discover any disciplinary history regarding other health care licenses.

Ken Madsen moved to add the questions on the disciplinary history to the application. Elizabeth Hein-Drake seconded the motion, motion carried.

Having no further business before them, Elizabeth Hein-Drake moved to adjourn the meeting at 10:40a.m. Ken Madsen seconded the motion, motion carried.

Verlene Kaiser, Chairman

Ken Madsen

Elizabeth Hein-Drake

Jerry Sorensen

Myron Higbee

Thomas E. Limbaugh, Bureau Chief